

## ASI INDUSTRIES LIMITED

(Formerly known as ASSOCIATED STONE INDUSTRIES (KOTAH) LIMITED)

(CIN L14101MH1945PLC256122)

Registered Office: Marathon Innova, 'A' Wing, 7<sup>th</sup> Floor, Off G.K.Marg, Lower Parel, Mumbai-400013  
Tel: 022-4089 6100, Fax: 022-4089 6119, Email: investors@asigroup.co.in Website: www.asistone.com

### POSTAL BALLOT NOTICE

Dear Member,

**Notice** is hereby given, pursuant to Section 110 and other applicable provisions of the Companies Act, 2013 (the 'Act') read together with Rule 22 of the Companies (Management and Administration) Rules, 2014 (the 'Rules'), (including any statutory modification or re-enactment thereof for the time being in force), the relevant provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Secretarial Standard – 2 relating to General Meetings and other applicable laws and regulations, to the members of ASI Industries Limited (the 'Company') that the special resolutions appended below is proposed to be passed by way of Postal Ballot including e-voting.

1. Revision in Remuneration of Mr. Deepak Jatia, Managing Director of the Company.
2. Revision in Remuneration of Mr. Tushya Jatia, Whole Time Director of the Company.
3. Revision in Remuneration of Mrs. Anita Jatia, Whole Time Director of the Company.

The proposed resolutions and the Explanatory Statements setting out the material facts concerning these resolutions and the rationale thereof are annexed hereto along with a Postal Ballot Form for your consideration and voting.

The Board of Directors of the Company in its meeting held on **Monday 26<sup>th</sup> March, 2018** has been appointed Mr. Prabhat Maheshwari, (Membership No. FCS 2405/COP 1432) or in his absence Mr. Mahesh Soni, (Membership No. FCS 3706/COP 2324) both Partners of GMJ & Associates, Practicing Company Secretaries as the scrutinizer to conducting the Postal Ballot (physical and e-voting) process in accordance with law and in a fair and transparent manner.

The business of the Postal Ballot shall, in addition to physical voting, also be transacted through electronic voting system. Accordingly, the Company in compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the 'Listing Regulations') and the provisions of Section 108 of the Act read with Rules 20 and 22 of the Rules, as amended from time to time and Secretarial Standard – 2 relating to General Meetings, is pleased to provide to the shareholders, the facility to exercise their right to vote on the matters included in the Notice of the Postal Ballot by electronic means i.e. through e-voting services provided by the Central Depository Services (India) Limited ('CDSL'). The e-voting period commences on **Friday 6<sup>th</sup> April 2018 at 9.00 a.m. IST and ends on Saturday, 5<sup>th</sup> May, 2018 at 5.00 p.m. IST.**

Please read carefully and follow the instructions as printed in this Notice for e-voting.

Those shareholders, who do not have access to e-voting facility can send their assent or dissent in writing on the Postal Ballot Form attached herewith. Shareholders are requested to carefully read the instructions on the Postal Ballot Form and return the Postal Ballot Form duly completed and signed in the attached self-addressed, pre-paid postage envelope, so as to reach the Scrutinizer before 5.00 p.m. IST on **Saturday, 5<sup>th</sup> May, 2018**. Please note that any Postal Ballot Form(s) received after the above mentioned period will be treated as not received.

The Scrutinizer will submit his report on the votes polled through E voting/Postal Ballot, to the Chairman or any Director or Company Secretary. The Chairman will or in his absence, any director or Company Secretary, will announce the results of Voting by Postal Ballot on **Tuesday, 8<sup>th</sup> May, 2018 at 5.00 p.m.** and the resolutions will be taken as passed effectively on the date of announcement of the results by Chairman or Director or Company Secretary as the case may be. The Scrutinizer's decision on the validity of the votes cast through E-voting /Postal Ballot shall be final. The Results of the E-voting /Postal Ballot will be displayed at the Registered Office, posted on the Website of the Company www.asistone.com and intimated to the Stock Exchange on which the shares of the Company are listed.

#### **SPECIAL RESOLUTIONS**

##### **Item No.1: Revision in Remuneration of Mr. Deepak Jatia, Managing Director of the Company**

To consider, and if thought fit, to pass, with or without modification(s), the following resolutions a **Special Resolution**:

**"RESOLVED THAT** pursuant to the recommendation of Nomination and Remuneration Committee dated 26<sup>th</sup> March, 2018 and the approval of Board through its resolutions dated 26<sup>th</sup> March, 2018 and pursuant to the provisions of Section 196, 197 and other applicable provisions

of the Companies Act, 2013 and Rules made thereunder, read with Schedule V of the Act (including any statutory modification(s) or re-enactment (s) thereof), consent of the members of Members be and is hereby accorded to revised the annual remuneration of Mr. Deepak Jatia (DIN 01068689) Managing Director as set out below, with the effect from 1<sup>st</sup> April, 2018.

The details of Remuneration structure is as follows:

**Category-A**

- i. **Basic Salary:** 15,00,000 /- per month (with annual increment not exceeding 25% of previous year basic salary).
- ii. Provision of furnished rent free residential accommodation.
- iii. Expenses on electricity, gas and water of the residential accommodation.
- iv. Reimbursement of medical expenses for self and family subject to a ceiling of one month's salary in a year.
- v. Leave travel concession for self and family once in a year in accordance with the rules specified by the Company.
- vi. Fees of Clubs subject to maximum of two clubs.
- vii. Personnel accident insurance premium not to exceed Rs. 20,000/- per annum.

**Category –B**

- i. Contribution of Provident Fund, Superannuation fund or Annuity fund to the extent these either singly or put together are not taxable under the Income Tax Act, 1961.
- ii. Gratuity at half a month's salary for each completed year of service.
- iii. Encashment of leave at the end of the tenure.

**Others**

- i. Provision of car for use of Company's business and telephone at residence will not be considered as perquisites. Personal long distance calls on telephone and use of car for private purpose shall be billed by the Company to the Managing Director.
- ii. The Managing Director shall be entitled to re-imburement of all actual expenses or charges including travel expenses incurred by him for and on behalf of Company, in furtherance of its business and objects.
- iii. For the purpose of calculating the value of perquisite hereinabove, the same shall be evaluated as per Income Tax Rules wherever applicable.

**Minimum Remuneration-** notwithstanding anything herein, should the Company incur a loss or have inadequate profit in any financial year closing on and after 31<sup>st</sup> March, 2018 during the tenure of Mr. Deepak Jatia as Managing Director of the Company, the Company shall pay to Mr. Deepak Jatia an aggregate remuneration not exceeding the limit specified under Section II of Part II of Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force or any other applicable provisions for the time being in force.

Annual increment of Remuneration of Mr. Deepak Jatia will be determine on annual basis by the Board or the Committee as its sole discretion.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all such acts, deeds, matters and things , as it may in its discretion deem necessary, expedient or proper to give effect to these resolution and to settle any questions , difficulties or doubts that may arise in this regard at any stage, without requiring the Board of Directors to secure any further consent or approval of the shareholders to this end and intent that they shall be deemed to have given approval thereto expressly by authority of this resolution."

**Item No.2: Revision in Remuneration of Mr. Tushya Jatia, Whole Time Director of the Company**

To consider, and if thought fit, to pass, with or without modification(s), the following resolutions a **Special Resolution**:

**"RESOLVED THAT** pursuant to the recommendation of Nomination and Remuneration Committee dated 26<sup>th</sup> March, 2018 and the approval of Board through its resolutions dated 26<sup>th</sup> March, 2018 and pursuant to the provisions of Section 196, 197 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder, read with Schedule V of the Act (including any statutory modification(s) or re-enactment (s) thereof), consent of the members of Members be and is hereby accorded to revised the annual remuneration of Mr. Tushya Jatia (DIN 02228722) Whole Time Director as set out below, with the effect from 1<sup>st</sup> April, 2018.

The details of Remuneration structure is as follows:

**Category-A**

- viii. Basic Salary: 10,00,000 /- per month (with annual increment not exceeding 25% of previous year basic salary).
- ix. Provision of furnished rent free residential accommodation.
- x. Expenses on electricity, gas and water of the residential accommodation.
- xi. Reimbursement of medical expenses for self and family subject to a ceiling of one month's salary in a year.
- xii. Leave travel concession for self and family once in a year in accordance with the rules specified by the Company.
- xiii. Fees of Clubs subject to maximum of two clubs.
- xiv. Personnel accident insurance premium not to exceed Rs. 20,000/- per annum.

**Category –B**

- iv. Contribution of Provident Fund, Superannuation fund or Annuity fund to the extent these either singly or put together are not taxable under the Income Tax Act, 1961.
- v. Gratuity at half a month's salary for each completed year of service.
- vi. Encashment of leave at the end of the tenure.

**Others**

- iv. Provision of car for use of Company's business and telephone at residence will not be considered as perquisites. Personal long distance calls on telephone and use of car for private purpose shall be billed by the Company to the Whole Time Director.
- v. The Whole Time Director shall be entitled to re-imbursment of all actual expenses or charges including travel expenses incurred by him for and on behalf of Company, in furtherance of its business and objects.

**Minimum Remuneration** notwithstanding anything herein, should the Company incur a loss or have inadequate profit in any financial year closing on and after 31<sup>st</sup> March, 2018 during the tenure of Mr. Tushya Jatia as Managing Director of the Company, the Company shall pay to Mr. Tushya Jatia an aggregate remuneration not exceeding the limit specified under Section II of Part II of Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force or any other applicable provisions for the time being in force.

Annual increment of Remuneration of Mr. Tushya Jatia will be determine on annual basis by the Board or the Committee as its sole discretion.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all such acts, deeds, matters and things , as it may in its discretion deem necessary, expedient or proper to give effect to these resolution and to settle any questions , difficulties or doubts that may arise in this regard at any stage, without requiring the Board of Directors to secure any further consent or approval of the shareholders to this end and intent that they shall be deemed to have given approval thereto expressly by authority of this resolution”

**Item No.3: Revision in Remuneration of Mrs. Anita Jatia, Whole Time Director of the Company**

To consider, and if thought fit, to pass, with or without modification(s), the following resolutions a **Special Resolution**:

“**RESOLVED THAT** pursuant to the recommendation of Nomination and Remuneration Committee dated 26<sup>th</sup> March, 2018 and the approval of Board through its resolutions dated 26<sup>th</sup> March, 2018 and pursuant to the provisions of Section 196, 197 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder, read with Schedule V of the Act (including any statutory modification(s) or re-enactment (s) thereof), consent of the members of Members be and is hereby accorded to revised the annual remuneration of Mrs. Anita Jatia (DIN 01068774) Whole Time Director as set out below, with the effect from 1<sup>st</sup> April, 2018.

The details of Remuneration structure is as follows:

**Category-A**

- i) Basic Salary: Rs. 4,25,000/- per month (with an annual increment not exceeding 20% of the previous year basic salary.)
- ii) **Perquisites:**

In addition to the basic salary, Smt. Anita Jatia, shall also be entitled to perquisites including, medical and insurance reimbursement, leave travel concession for self & family, club fees and personal accident insurance in accordance with the rules of the Company or as may be agreed between the Board of Directors or its committee thereof.

**Category-B**

- i) The Company shall provide her with car, expenses related to fuel, maintenance and driver will be reimbursed on actual. Further, the Company shall also provide telephones or other communication facility (for official business).
- ii) Contribution to Provident Fund or Annuity Fund to the extent to these either singly or put together are not taxable under the Income Tax Act, 1961.
- iii) Gratuity at half a month's salary for each completed year of service.
- iv) Encashment of leave at the end of the tenure.

**Others**

- 1. Provision of car for use on Company's business and telephone at residence will not be considered as perquisites. Personal long distance calls on telephone and use of car for private purposes shall be billed by the Company to the Executive Director.
- 2. The Executive Director shall be entitled to reimbursement of all actual expenses or charges including travel expenses or other out of pocket expenses incurred by her for and on behalf of the Company, in furtherance of its business and objects.
- 3. For the purpose of calculating the value of perquisites hereinabove, the same shall be evaluated as per Income Tax Rules, 1962, wherever applicable.

**Minimum Remuneration-** notwithstanding anything herein, should the Company incur a loss or have inadequate profit in any financial year closing on and after 31<sup>st</sup> March, 2018 during the tenure of Mrs. Anita Jatia as Whole Time Director of the Company, the Company shall pay to Mrs. Anita Jatia an aggregate remuneration not exceeding the limit specified under Section II of Part II of Schedule V of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force or any other applicable provisions for the time being in force.

Annual increment of Remuneration of Mrs. Anita Jatia will be determine on annual basis by the Board or the Committee as its sole discretion.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all such acts, deeds, matters and things , as it may in its discretion deem necessary, expedient or proper to give effect to these resolution and to settle any questions , difficulties or doubts that may arise in this regard at any stage, without requiring the Board of Directors to secure any further consent or approval of the shareholders to this end and intent that they shall be deemed to have given approval thereto expressly by authority of this resolution"

**Registered Office:**

Marathon Innova, A wing , 7<sup>th</sup> Floor  
Off G.K.Marg, Lower Parel  
Mumbai - 400013,  
Maharashtra, India.

**By Order of the Board of Directors**

**Manoj Jain**  
Company Secretary

**Place:** Mumbai

**Date:** 26<sup>th</sup> March, 2018

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**Notes:**

1. The Notice of the Postal Ballot is being sent by permitted mode along with a postage pre-paid self-addressed Business Reply Envelope to all the members, whose names appear in the Register of Members / List of Beneficial Owners as received from the National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as on **Friday, 23<sup>rd</sup> March 2018 i.e. cut-off date**. The members who have registered their e-mail IDs for receipt of documents in electronic mode are being sent the Notice of Postal Ballot by e-mail. Those members who have not so registered their e-mail IDs will receive the Notice of the Postal Ballot and the Postal Ballot Form by post/courier. The voting rights shall be reckoned on the paid-up value of the shares registered in the names of the shareholders as on the cut-off date i.e. **Friday, 23<sup>rd</sup> March 2018**. Shareholders can also download the Postal Ballot Form from the websites: [www.evotingindia.com](http://www.evotingindia.com) or [www.asistone.com](http://www.asistone.com) or seek duplicate Postal Ballot Form from Registrar and Transfer Agent, M/s. Link Intime India Private Limited, C-101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai 400083.
2. In accordance with the provisions of Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the 'Listing Regulations'), the Company is also offering e-voting option to all the shareholders. For this purpose, the Company has signed an agreement with CDSL for facilitating e-voting and is pleased to offer e-voting facility as an alternate, to its shareholders to enable them to cast their votes electronically instead of exercising their votes by physical Postal Ballot Forms. The instructions for e-voting are annexed to this Notice.
3. The members can opt for only one mode of voting i.e. either by Physical Ballot or e-voting. In case, members cast their votes through both the modes, voting done by Physical Ballot shall be considered valid and the votes cast through e-voting shall be considered as invalid.

**INSTRUCTIONS FOR E-VOTING**

(A) The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on **Friday 6<sup>th</sup> April, 2018 at 9.00 a.m. IST and ends on Saturday, 5<sup>th</sup> May, 2018 at 5.00 p.m. IST** During this period, members of the Company holding shares, either in physical form or in dematerialized form, as on the cut-off date i.e. **Friday, 23<sup>rd</sup> March 2018**, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on Shareholders/Members tab.
- (iv) Now Enter your User ID:
  - a. or CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user, follow the steps given below:-

<b>For Members holding shares in Demat Form and Physical Form</b>	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on postal ballot form indicated in the PAN field.</li> </ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>• If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach to the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the <**ASI Industries Limited**> on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK”, if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the votes cast by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If a Demat account holder has forgotten the login password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

**(xix) Note for Non-Individual Shareholders and Custodians:**

- (a) Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
- (b) They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- (c) After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
- (d) The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- (e) They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favor of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

(xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

**B. In case of members receiving the physical copy:**

1. Please follow all steps from sl. no. (i) to sl. no. (xviii) above to cast vote.
2. Kindly note that the shareholders can opt for only one mode of voting, i.e. either physical postal ballot or e-voting. If the shareholders are opting for e-voting, then do not vote by physical ballot also and vice-versa. However, in case shareholders cast their votes simultaneously by physical ballot and e-voting, then voting done through valid physical ballot only shall be considered valid and voting done by e-voting will be treated as invalid.

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 AND RULE 22 OF THE COMPANIES (MANAGEMENT AND ADMINISTRATION) RULES, 2014:**

**ITEM NO.1 to 3**

The Nomination and Remuneration Committee and the Board of Directors on the recommendation of Committee based on the performance of Mr. Deepak Jatia, Mr. Tushya Jatia and Mrs. Anita Jatia and consider the industrial benchmark, has recommended the revision of their Remuneration. Pursuant to the authority granted to the board in the relevant resolutions passed in respective Annual General Meeting of the Company and on the recommendation of Committee, the board has approved the amendment to the existing Remuneration structure through its resolution dated 26<sup>th</sup> March, 2018. The revised remuneration structure approved by the Board has not been effective pending shareholders' approval. As a best corporate governance practice the board on the recommendation of the committee recommend the revision of remuneration of Mr. Deepak Jatia, Mr. Tushya Jatia and Mrs. Anita Jatia as stated in the respective Resolutions.

Except Mr. Deepak Jatia, Mrs. Anita Jatia and Mr. Tushya Jatia none of the other Directors/Key Managerial Personnel of the Company/their relatives are in any way, concerned or interested, financially or otherwise in the special resolution set out in Item No. 1 to 3 except to the extent to their shareholding in the Company, if any.

The board recommended the resolution set forth in item no. 1 to 3 for the approval of members.

**Registered Office:**

Marathon Innova, A wing , 7<sup>th</sup> Floor  
Off G.K.Marg, Lower Parel  
Mumbai - 400013,  
Maharashtra, India.

**By Order of the Board of Directors**

**Manoj Jain  
Company Secretary**

**Place:** Mumbai

**Date:** 26<sup>th</sup> March, 2018

**Additional information as required under Regulation 36 of the SEBI (Listing Obligation and disclosures Requirements) Regulation, 2015**

SN	Name of Director	Deepak Jatia	Anita Jatia	Tushya Jatia
1	<b>Nature of Expertise</b>	Having rich experience in the field of business, administration & marketing, Financial Management and development of International trade.	Having rich experience in the field of administration, marketing and implementation of Company's CSR policy.	Since 2008 actively involved in day to day business of the Company and having experience in the field of mining and marketing in kotah stone and other natural stones
2	<b>Disclosure of Relationship between director inter-se</b>	Except Mrs. Anita Jatia and Mr. Tushya Jatia, none of the Directors & KMP or their relatives are related to Mr. Deepak Jatia.	Except Mr. Deepak Jatia and Mr. Tushya Jatia, none of the Directors & KMP or their relatives are related to Mrs. Anita Jatia.	Except Mr. Deepak Jatia and Mrs. Anita Jatia, none of the Directors & KMP or their relatives are related to Mr. Tushya Jatia
3	<b>Directorship in other Indian Public Listed Companies</b>	NIL	NIL	NIL
4	<b>No. of Shares held in the Company</b>	1408512	961762	134237





## ASI INDUSTRIES LIMITED

(Formerly known as ASSOCIATED STONE INDUSTRIES (KOTAH) LIMITED  
(CIN L14101MH1945PLC256122)

Registered Office: Marathon Innova, 'A' Wing, 7<sup>th</sup> Floor, Off G.K.Marg, Lower Parel, Mumbai-400013  
Tel: 022-4089 6100, Fax: 022-4089 6119, Email: investors@asigroup.co.in Website: www.asistone.com

### POSTAL BALLOT FORM

(Please read the instructions printed overleaf before completing this form)

S. No. \_\_\_\_\_

1.	Name & Address of the Sole/First named Member / Beneficial Owner as registered with the Company	
2.	Name(s) of the joint Member(s), if any, registered with the Company	
3.	Registered Folio No. /DP ID No. & Client ID No.* (* Applicable to investors holding shares in dematerialized form )	
4.	Number of shares held	

5. I/We, hereby exercise my/our vote in respect of the following resolution to be passed through Postal Ballot for the business stated in the Notice dated **26th March 2018**, of the Company by sending my/our assent (For) or dissent (Against) to the said resolutions by placing the tick (✓) mark at the appropriate box below:

Item No.	Description	No. of Shares	I / We assent to the Resolution (For)	I / We dissent to the Resolution (Against)
1.	Special Resolution for revision in Remuneration of Mr. Deepak Jatia, Managing Director of the Company.			
2.	Special Resolution for revision in Remuneration of Mr. Tushya Jatia, Whole Time Director of the Company.			
3.	Special Resolution for revision in Remuneration of Mrs. Anita Jatia, Whole Time Director of the Company.			

Place:

Date:

\_\_\_\_\_  
(Signature of the Member/ Beneficial Owner)

#### Electronic voting particulars

The e-voting facility is available at the link <https://www.evoting.cdslindia.com>. The electronic voting particulars are set out as follows:

EVSN (E-Voting Sequence Number)	User ID	Password

Notes:

1. If you opt to cast your vote by e-voting, there is no need to fill up and sign this form.
2. Last date for receipt of Postal Ballot Forms by the Scrutinizer is Saturday, 5th May, 2018.

P.T.O

# INSTRUCTIONS

## General Instructions

1. There will be one Postal Ballot Form/e-voting for every Folio / Client ID irrespective of the number of joint holders.
2. Members can opt for only one mode of voting, i.e. either by physical postal ballot or e-voting. If a Member has opted for e-voting, then do not vote through physical postal ballot and vice versa. In case Members cast their vote by both physical postal ballot and e-voting means, then voting done through valid physical postal ballot shall prevail and voting done by e-voting will be treated as invalid.
3. The Notice of Postal Ballot is dispatched/e-mailed to the Members whose names appear on the Register of Members as on **Friday, 23<sup>rd</sup> March, 2018** and voting rights shall be reckoned on the paid up value of the shares registered in the name of the Members as on the said date.
4. Voting in the Postal ballot/e-voting cannot be exercised by a proxy. However, Corporate and Institutional Members shall be entitled to vote through their Authorised Representatives with proof of their authorization.
5. The Scrutinizer will submit his report to the Chairman or to any other person duly authorised in this regard and the results of the postal ballot will be announced on **Tuesday ,8<sup>th</sup> May, 2018 at 5.00 p.m.** at the Registered Office of the Company at Marathon Innova, A wing, 7<sup>th</sup> Floor, Off G.K.Marg, Lower Parel, Mumbai-400013, Maharashtra. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website i.e. [www.asistone.com](http://www.asistone.com) and on the website of CDSL within two (2) days of passing of the resolutions and shall also be communicated to the Stock Exchanges, where the shares of the Companies are listed.

## Instructions for voting by physical Postal Ballot Form

1. A Member desiring to exercise vote by physical postal ballot should complete this Postal Ballot Form and send it to the Scrutinizer, Mr. Prabhat Maheshwari, Company Secretaries, in the enclosed pre-printed self-addressed postage-prepaid envelope. Envelope containing Postal Ballot Forms, if deposited with the Company in person or if sent by courier/ registered post at the expense of the Registered Member, shall also be accepted by the Company.
2. A (√) mark should be placed in the relevant box signifying assent (For) /dissent (Against) for the resolution, as the case may be. Incomplete or unsigned Postal Ballot Forms will be rejected. Tick in both the boxes would render your Ballot Form invalid. Please note that (X) mark or any other mark other than (√) in the box signifying assent (For) or dissent (Against) shall be deemed as if no mark has been placed and the box is left blank.
3. This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
4. In respect of shares held by Corporate and Institutional Members (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board Resolution/appropriate authorization, with the specimen signature(s) of the authorized signatory (ies) duly attested.
5. Members are requested to fill the Postal Ballot Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
6. Members to whom documents have been sent physically have the option to vote either through e-voting or through Postal Ballot Form. In case Members who have received Notice of Postal Ballot through e-mail but who wish to vote through Physical Postal Ballot Form can download Postal Ballot Form from the website of the Company [www.asistone.com](http://www.asistone.com) or seek duplicate Postal Ballot Form from M/s. Link Intime India Private Limited Unit ASI Industries Limited, C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai 400083.; fill-in the details and send the same to the Scrutinizer.
7. Duly completed Postal Ballot Form should reach the Scrutinizer not later than closing of working hours i.e. 1700 hours on **Saturday 5<sup>th</sup> May, 2018**. Please note that any response received from the Members after this date will be strictly treated as if the reply from such Member has not been received and voting whether by post or by electronic means shall not be allowed beyond the said date. Accordingly Members are requested to send duly completed Postal Ballot Forms well before the above said date providing sufficient time for postal transit.
8. A Member may request for a duplicate Postal Ballot Form or seek duplicate form Link Intime India Pvt Limited, Registrar and Share Transfer Agents of the Company, if required, and the same duly completed, should reach the Scrutinizer not later than the date specified under instruction No. 7 above.
9. Members are requested not to send any other paper along with the Postal Ballot Form. They are also requested not to write anything in the Postal Ballot form except giving their assent or dissent and putting their signature. If any other paper is sent, the same will be destroyed by the Scrutinizer.
10. Incomplete, unsigned or incorrectly ticked Postal Ballot Forms will be rejected. The Scrutinizer's decision on the validity of a Postal Ballot/ E-voting will be final and binding.

## Instructions for e-voting

The detailed instructions for e-voting are provided under notes to the Notice of Postal Ballot.